



TEAM YOKOTA

OPSEC AWARENESS

Quarterly Newsletter 2016

OPSEC & Your Home Network

Fundamental Practices to reduce your vulnerability:

- *Change the default username and password often (90 days)*
- *Don't stay logged in to the management website for your router*
- *Turn the network off when not in use*
- *Frequently update router firmware and patches*

Best Practices on Traveling With Your Smartphone

Before DEPARTURE

- ☐ **Save** all important data
- ☐ **Fortify** passwords
- ☐ **Update** software and apps
- ☐ **Encrypt sensitive** files
- ☐ **Delete** sensitive information
- ☐ **Enable** screen lock and timeout
- ☐ **Enable** Firewalls
- ☐ **Disable** Bluetooth and GPS
- ☐ **Leave** nonessential devices at home

During TRAVEL

- ☐ **Maintain** physical control always
- ☐ **Terminate** connections after Wi-Fi use
- ☐ **Use** a VPN
- ☐ **Visit** secure websites only
- ☐ **Disable** file sharing
- ☐ **Avoid** public Wi-Fi networks
- ☐ **Never** use "remember me" for passwords
- ☐ **Don't** click links in text or email messages
- ☐ **Don't** download apps
- ☐ **Don't** connect to unknown devices

After RETURN

- ☐ **Avoid** immediately connecting device to personal or business networks
- ☐ **Scan** devices for malware independently or through your organization
- ☐ **Change** all passwords



REMEMBER THE WINGS
100% SHRED POLICY

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Interested in additional
OPSEC training?

Please visit: www.iad.gov