Section 1. Summary of Significant Changes (As of 20 May 2020 6:30 p.m.)

UPDATE://2.8. Limitations on Movement: In order to prevent the introduction, transmission, and spread of communicable diseases, there will be limitations on movement imposed during the period of this declaration. These limitations on movement apply whether personnel are on duty, on leave, in liberty status, or on pass. For all personnel that live on Yokota Air Base, they are required to stay on Yokota Air Base or on Tama Hills Recreation Area unless traveling within the immediate vicinity of this installation for the purpose of mission essential travel or travel for obtaining essential services. For all personnel who currently live off-base, they may still travel to and from Yokota Air Base or Tama Hills Recreation Area and may travel within the immediate vicinity of this installation or their personal residence for the purpose of obtaining essential services. For those personnel choosing to visit, camp or stay overnight at Tama Hills Recreation Area, travel is limited to and from Tama Hills Recreation Area from your residence or from Yokota Air Base with no stops in between.

Essential services include take-out food, grocery shopping, gasoline, postal services, medical supplies, veterinary services, household cleaning supplies, off-base employment of dependents, off-base schools and daycare facilities, necessary vehicle maintenance, vehicle registration/taxes, Japanese Compulsory Insurance (JCI) for a vehicle and shopping for personal care necessities such as toiletries. No essential services travel near Tama Hills Recreation Area is currently permitted.

For off-base employment of dependents, travel is only permitted by POV or private means, not public transportation. Private transportation shall be used for essential services travel to the maximum extent permitted.

All travel for non-essential services is prohibited until the expiration of the PHE. Non-essential services include but are not limited to sit-down restaurants, bars, night clubs,
onsens and public baths, off-base fitness facilities, shopping malls, leisure shopping, movie theaters, arcades, indoor game centers, and Pachinko halls.

Mission-essential travel is authorized during the period of this order. Mission-essential travel includes but is not limited to off-base medical appointments, official duty at another U.S. military installation, appointments with Government of Japan officials, and U.S. embassy visits, off-base house hunting, and off-base car shopping. For off-base house hunting, members should speak to the 374 CES housing office for further information, relevant to COVID-19 safety guidance, and prioritization. If there are questions on what qualifies as mission essential travel, please consult your chain of command. Private or government mode of transportation is required for mission-essential travel. **Mission essential travel involves traveling directly to the mission essential appointment from your residence or Yokota Air Base and returning directly to your residence or Yokota Air Base.**

**UPDATE://2.10. Leave-TDY-PCS:** Leave is currently restricted to the physical limits of Yokota Air Base and Tama Hills Recreation Area for all personnel that live on Yokota Air Base. For all personnel that live off-base, leave is restricted to the physical limits of Yokota Air Base, Tama Hills Recreation Area, or their off-base personal residence. Leave requests in this area may be approved by first line supervisors.

**UPDATE://2.12. Mandatory Mask Wear:** Consistent with Secretary of Defense Guidance, **all individuals on Yokota Air Base or Tama Hills Recreation Area** will wear cloth face coverings when they cannot maintain six feet of social distance in public areas or work centers. Children 36 months old and younger are not required to wear a face mask. Children in Child Development Center programs are also not required to wear face masks. **Multiple individuals riding in the same vehicle are required to wear face masks; however, this does not apply to immediate family members.**

**UPDATE://2.13. Public Gatherings:** As part of the effort to reduce the introduction, transmission, and spread of communicable diseases, all personnel should avoid social gatherings that are likely to have more than 20 people in attendance. When conducting essential services as listed above that could potentially have more than 20 people present, members should implement social distancing (6 feet or 2 meters) to the maximum extent possible. All personnel can still participate in outdoor activities on Yokota Air Base or on Tama Hills where social distancing can be maintained including, but not limited to, hiking, running, biking, and walking a pet. Personnel living off-base can walk a pet near their residence and engage in outdoor exercise near their residence so long as social distancing can be maintained. **All personnel, whether living on or off-base, may ride a bicycle for exercise off-base with appropriate social distancing and avoiding heavily populated areas. If riding a bicycle off-base for exercise, personnel may take short water/rest stops or emergency stops for maintenance but may not take long breaks for tourism or other purposes. Other forms of exercise off-base are still limited to those personnel that live off-base and only near their residence.** If there are questions on public gatherings, please consult your chain of command.

**Section 2. Current Information**
2.1. Health Protection Condition (HPCON) Charlie (Substantial Risk Threat): The Health Protection Condition for the installation is Charlie and is defined as a substantial threat of disease for personnel due to a local epidemic outbreak of a disease with a high morbidity rate, imminent spread of such a disease to the local area, and/or a wide area of contamination that requires special or costly avoidance procedures. More information is available in DOD Instruction 6200.03, Public Health Emergency Management within the DoD.

UPDATE://2.2. Public Health Emergency Declaration: Consistent with the Commander, United States Forces Japan’s 6 April declaration of a Public Health Emergency (PHE), the installation commander has declared a PHE for Yokota Air Base April 7. On 4 May the installation commander renewed the Public Health Emergency for Yokota. This declaration will terminate automatically on 30 June 2020 unless it is renewed and republished or sooner terminated by the installation commander. The installation commander will review this policy every 15 days to determine if these measures need to stay in place or be reduced before 30 June 2020. All implemented preventative measures are mandatory for all personnel present or assigned to Yokota Air Base. This includes but is not limited to all DOD uniformed personnel, U.S. civilian employees, dependents, retirees, contractors, host nation employees and any other person accessing the installation to include those assigned to a tenant unit. Any person who refuses to obey or otherwise violates an order during this declared public health emergency may be detained. Those not subject to military law may be detained until civil authorities can respond. In addition, any military member who refuses to obey or otherwise violates an order during this declared PHE may be subject to punishment under the Uniform Code of Military Justice (UCMJ). Those not subject to military law who refuse to obey or otherwise violate this order during this PHE may be subject to administrative action including but not limited to early return of dependents, denial of access, or debarment from the installation.

2.3. Base Access: All gates will remain operational with the procedures and hours stated below. See 2.14 for Base Visitation Policy

2.4. Gate Procedures:
PRIMARY SCREENING PROCEDURE: There will be signs at the gates directing primary screening and ID checks. As individuals arrive at the gate, signs will direct drivers to keep windows rolled up and all individuals inside the vehicle to respond to questions with a thumbs up or a thumbs down. If a thumbs down is given for all questions, individuals will be allowed to proceed onto base. If a thumbs up is given for any question, individuals will be directed to the appropriate secondary screening site managed by the 374th Medical Group.

SECONDARY SCREENING PROCEDURE:
Fussa Gate: Positive primary screeners will proceed to the VCC for secondary screening.
Supply Gate: Positive primary screeners will be held at the gate until a mobile screening team arrives to complete secondary screening. MLCs who have a positive primary screening will be turned away and instructed to contact their liaison to arrange for secondary screening.
Terminal/West Gates: Positive primary screeners will be turned around and sent down Route 16 to Fussa Gate/VCC for secondary screening.
**East Gate:** Positive primary screeners will be escorted by a medical vehicle to the Medical Group screening tent for secondary screening.

**Tama Gate:** There is not a secondary screening option. If an individual has a positive primary screening, he or she will be turned away.

**Gate Hours of Operation:**

- **Fussa Gate:** 0600-2100 (Vehicle); 0600-0100 (Pedestrian)
- **Supply Gate:** (Only for JASDF and Civilian Contractor Personnel): Monday to Friday; 0600-1800 (Vehicle); 0600-1800 (Pedestrian)
- **Terminal:** 24/7 Access for Vehicles; No Pedestrian Traffic
- **West Gate:** 24/7 Access for Vehicles; No Pedestrian Traffic except for 0100-0600
- **East Gate:** 0600-2100 (Vehicle); 0600-0100 (Pedestrian)
- **Tama Gate:** 24/7 Access for Vehicle/Pedestrian Traffic

### 2.5. Base Facilities

**DoDEA Schools:** Schools will remain closed to students. Please direct your questions to DoDEA Pacific and visit [www.dodea.edu/Pacific](http://www.dodea.edu/Pacific) for more information.

**School Age Care:** Closed

**Child Development Center:** Mil-mil and single-parent active duty members

**Youth and Teen Center:** Closed

**Dining Facilities:** Open for take-out/delivery services

**Chapel:** The base chapel will resume some in-person worship services with COVID-19 prevention measures in place. Some on-line alternative formats remain also available. Follow “Yokota AB Chapel” on Facebook for more information and updates on services and other Chapel program events. For counseling appointments call 225-7009.

**Legal Office/Tax Center:** Clients seen by appointment only. Call 225-8069 for legal assistance or 225-4926 for the tax center.

**FSS Activities:** A new shuttle schedule to Narita, Haneda and the New Sanno began April 1, 2020. Please monitor the Yokota FSS website for event updates at [https://yokotafss.com](https://yokotafss.com). See 2.12 Mandatory Mask Wear for FSS requirements. Before you schedule your appointment for a new CAC or Uniformed Service ID Card, visit [https://www.cac.mil/Coronavirus](https://www.cac.mil/Coronavirus) to see the changes implemented by the DOD concerning CAC/USID cards during COVID-19.

**Base Exchange and Defense Commissary Agency:** Certain items may be limited to one per transaction (i.e. hand sanitizer, toilet paper rolls, etc.) to ensure access for more individuals. AAFES and DeCA are working closely with their U.S. and local supply chains to ensure hand sanitizer and disinfectant products are available to their customers. Updates will come in-store and across their social media. The commissary is performing 100% customer ID checks. Customers will be requested to present their CAC, dependent, or other form of accepted ID to a
commissary representative upon entering. Yokota commissaries have discontinued use of reusable bags at the register. See 2.12 Mandatory Mask Wear for face covering requirements.

2.6. Dependents, Civilians, MLCs: DoD Civilians and Japanese National Employees must adhere to “sick leave” policies. Work with supervisors for “administrative leave” and alternate schedules/telework due to COVID-19 related Japanese School Closures, etc.

2.7. Reporting Directions:  Report to your place of duty as directed. **If you are sick, stay home.** Those who are experiencing symptoms like fever, cough and difficulty breathing, are directed to report this information to their chain of command and to call the medical appointment line at DSN: 225-8864 Opt. 7 or Cell: 042-552-2510 Ext. 58864 Opt. 7. **DO NOT GO TO URGENT CARE IN-PERSON.**

2.8. Limitations on Movement: In order to prevent the introduction, transmission, and spread of communicable diseases, there will be limitations on movement imposed during the period of this declaration. These limitations on movement apply whether personnel are on duty, on leave, in liberty status, or on pass. For all personnel that live on Yokota Air Base, they are required to stay on **Yokota Air Base or on Tama Hills Recreation Area** unless traveling within the immediate vicinity of this installation for the purpose of mission essential travel or travel for obtaining essential services. For all personnel who currently live off-base, they may still travel to and from **Yokota Air Base or Tama Hills Recreation Area** and may travel within the immediate vicinity of this installation or their personal residence for the purpose of obtaining essential services. **For those personnel choosing to visit, camp or stay overnight at Tama Hills Recreation Area, travel is limited to and from Tama Hills Recreation Area from your residence or from Yokota Air Base with no stops in between.**

Essential services include take-out food, grocery shopping, gasoline, postal services, medical supplies, veterinary services, household cleaning supplies, off-base employment of dependents, off-base schools and daycare facilities, necessary vehicle maintenance, vehicle registration/taxes, Japanese Compulsory Insurance (JCI) for a vehicle and shopping for personal care necessities such as toiletries. No essential services travel near Tama Hills Recreation Area is currently permitted.

For off-base employment of dependents, travel is only permitted by POV or private means, not public transportation. Private transportation shall be used for essential services travel to the maximum extent permitted.

All travel for non-essential services is prohibited until the expiration of the PHE. Non-essential services include but are not limited to sit-down restaurants, bars, night clubs, onsens and public baths, off-base fitness facilities, shopping malls, leisure shopping, movie theaters, arcades, indoor game centers, and Pachinko halls.

Mission-essential travel is authorized during the period of this order. Mission-essential travel includes but is not limited to off-base medical appointments, official duty at another U.S. military installation, appointments with Government of Japan officials, and U.S. embassy visits, off-base house hunting, and off-base car shopping. **For off-base house hunting, members**
should speak to the 374 CES housing office for further information, relevant to COVID-19 safety guidance, and prioritization. If there are questions on what qualifies as mission essential travel, please consult your chain of command. Private or government mode of transportation is required for mission-essential travel. **Mission essential travel involves traveling directly to the mission essential appointment from your residence or Yokota Air Base and returning directly to your residence or Yokota Air Base.**

Personnel living on or off-base may ride a bicycle off-base for exercise but must still comply with appropriate COVID-19 safety procedures. These include, but are not limited to, maintaining social distancing even with other bicycle riders, not riding through heavily populated areas such as Tokyo and its metropolitan areas, avoiding large gatherings with more than 20 people, not stopping if there is a crowd near you, stopping only for water/rest breaks or emergency maintenance, updating contact tracing logs, etc. The intent is to allow long distance bicycle riding for exercise purposes but only if it can be conducted in a manner that does not endanger Yokota personnel. Other forms of exercise off-base are still limited to those personnel that live off-base and only near their residence.

**2.9. Travel:** Travel outside the local area is not authorized without an approved Exception to Policy by the first General Officer in the member’s chain of command. Exceptions to Policy will only be approved on a case by case bases for (a) mission essential travel, (b) humanitarian travel, or (c) extreme hardships. For 5th Air Force personnel, the authority is the vice commander, 5th Air Force. Mission-essential travel refers to work that must be performed to ensure the continued operations of mission essential functions. Personnel returning to Japan or departing Japan on an ETP will be subject to a 14-day Restriction of Movement (ROM). Any contract employee or other person visiting or normally working on a U.S. facility and area, who has been in a CDC Designated Level 2 or Level 3 location is not permitted entry into a U.S. facility or area for a period of 14 days (starting from the day of departure from a CDC Designated Level 2 or Level 3 location). Contractor personnel should consult with their Contractor employer if they meet any criteria for restriction of movement/isolation/and/or quarantine. Travel by patients and medical providers for the purpose of medical treatment for DoD personnel and their family members is authorized. Individuals pending retirement or separation during this period are exempt.

**Medical Screening/Returning to Japan:** Travelers on military aircraft or traveling via shuttle to the Yokota Passenger Terminal should expect a medical screening to include a questionnaire to assess risk of exposure and temperature checks. All service members, U.S. Civilians, and SOFA dependents who have traveled to, through, or from a CDC Designated Level 3 or Level 2 country, the U.S. or U.S. territories by military or commercial means to include Permanent Change of Station (PCS), Temporary Duty (TDY) and leave will be placed under a 14-day restriction of movement (ROM) and should travel by non-public transportation means to their residence or appropriate domicile. Please check levels at: https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html.

**Additionally,** those who have been in close physical contact with someone who has returned from a relevant location or who has been in close physical contact with someone who has been identified as having COVID-19, or has been diagnosed with COVID-19 are highly encouraged to observe a 14-day ROM.
Quarantine/ROM Procedures: Please note that Quarantine and Restriction of Movement only differ in that quarantine is a medical term. During the ROM starting from the day of departure from the Level 3 or Level 2 country, the U.S. or U.S. territories, service members will be restricted to their residence or other appropriate location for 14 days and limit close contact (within 6 feet or 2 meters) with others during this 14-day period. Service members should self-monitor by taking their temperatures twice a day to check for fever, and remain alert for cough or difficulty breathing. If they develop symptoms, they should self-isolate, limit contact with others, notify their supervisor or chain of command, and seek advice by telephone from the appropriate healthcare provider to determine whether medical evaluation is needed. Service members should call the medical appointment line before going to the Medical Group or Urgent Care at DSN: 225-8864 Opt. 7 or Cell: 042-552-2510 Ext. 58864 Opt. 7. As of 27 March 2020, all members being placed in ROM will be provided a ROM policy letter outlining the ROM policy for Yokota Air Base.

All personnel are highly encouraged to address their particular travel circumstance with their chain of command.

**This travel guidance applies to all with exceptions for air crew of military aircraft. Air crew members should consult their supervisors and/or chain of command in regard to travel restrictions.**

2.10. Leave-TDY-PCS: Leave is currently restricted to the physical limits of Yokota Air Base and Tama Hills Recreation Area for all personnel that live on Yokota Air Base. For all personnel that live off-base, leave is restricted to the physical limits of Yokota Air Base, Tama Hills Recreation Area, or their off-base personal residence. Leave requests in this area may be approved by first line supervisors.

Inbound TDY: Travel deemed mission essential to Japan requires 5 AF/CV approval. Coordinate with your chain of command for exceptions. Those traveling from CDC Designated Level 2 countries and the U.S. or U.S. territories (including intermediate stops) are authorized to return to their home station; however, all are subject to the 14-day ROM outlined above.

Return from TDY: Travel deemed mission essential from Japan requires the first General Officer in your chain of command’s approval. If TDY to or from installations in Japan; travel to home installation and personal residence is permitted with first General Officer in your chain’s concurrence. Individuals who are on TDY to CDC Designated Level 3 countries are under a stop movement and are required to remain in place until the stop movement is lifted unless traveling under an exception. If TDY to a CDC Designated Level 2 country and the U.S., individuals are under a stop movement, and must receive General Officer approval to return to Japan and are subject to the 14-day ROM outlined above.

Inbound/Outbound PCS: PSC-ing to Japan is not authorized at this time due to the international stop movement order. Leave enroute: At this time, leave enroute is not authorized for any category of move. Exceptions to this policy must have General Officer approval.
2.11. **Space Available Travel:** Space available (Space-A) travel is now limited to ‘category one’ (Emergency Travel) only.

2.12. **Mandatory Mask Wear:** Consistent with Secretary of Defense guidance, **all individuals on Yokota Air Base or Tama Hills Recreation Area** will wear cloth face coverings when they cannot maintain six feet of social distance in public areas or work centers. Children 36 months old and younger are not required to wear a face mask. Children in Child Development Center programs are also not required to wear face masks. **Multiple individuals riding in the same vehicle are required to wear face masks; however, this does not apply to immediate family members.**

Masks/face coverings are now mandatory at the Yokota Air Base Commissary, Base Exchange and all 374th Medical Group, Security Force Squadron and Force Support Squadron facilities unless you are actively working out while practicing physical distancing in the fitness center.

Units will adhere to the five elements of military professional standards: neatness, cleanliness, safety, uniformity, and military image. Face coverings worn by uniformed military members will be conservative, professional, and in keeping with dignity and respect. Any cloth items worn as face coverings (i.e., neck gaiters, neck warmers, balaclavas, etc.) should be functional, cleaned, and maintained in compliance with current AFI's and should cover the mouth and nose. Please contact your unit leadership concerning issued cloth masks for sponsors and dependents.

N-95 and surgical masks should be reserved for health care workers. The use of a cloth face covering does not prevent the wearer from getting sick or eliminate the need to continue the primary mitigation efforts to stop the spread of COVID-19. All personnel should continue to maintain six feet between themselves and others whenever possible. The cloth face covering is not a substitute for physical distancing. The cloth face covering is to help prevent those who are asymptomatic from transmitting, more than protecting oneself from potentially contracting the virus. Please, continue to check the Centers for Disease Control and Prevention (CDC) website for more information (https://www.cdc.gov/).

2.13. **Public Gatherings:** As part of the effort to reduce the introduction, transmission, and spread of communicable diseases, all personnel should avoid social gatherings that are likely to have more than 20 people in attendance. When conducting essential services as listed above that could potentially have more than 20 people present, members should implement social distancing (6 feet or 2 meters) to the maximum extent possible. All personnel can still participate in outdoor activities on **Yokota Air Base or on Tama Hills** where social distancing can be maintained including, but not limited to, hiking, running, biking, and walking a pet. Personnel living off-base can walk a pet near their residence and engage in outdoor exercise near their residence so long as social distancing can be maintained. **All personnel, whether living on or off-base, may ride a bicycle for exercise off-base with appropriate social distancing and avoiding heavily populated areas.** If riding a bicycle off-base for exercise, personnel may take short water/rest stops or emergency stops for maintenance but may not take long breaks for tourism or other purposes. Other forms of exercise off-base are still limited to those personnel that live off-base and only near their residence. If there are questions on public gatherings, please consult your chain of command.
2.14. **Base Visitation Policy:** All personnel that possess a DoD ID card or other appropriate access card to Yokota Air Base can continue to access the installation. Contractors who are on an approved Entry Access List or are escorted by an authorized sponsor can continue to access the installation during the period of this order to solely fulfill their contractual obligations. Contractors are only authorized to visit their designated place of performance on the installation.

The ability to sign visitors onto base is removed for the time period of this order. DoD uniformed personnel, U.S. civilian employees, dependents of military and civilian employees, MLC employees, LN employees, JASDF personnel, JGSDF personnel, and any other sponsors are prohibited from escorting guests onto base during the period of this order. Official visits escorted by U.S. or Japanese military personnel and/or U.S. civilian employees are exempt from this requirement. Personnel wishing to sponsor an individual onto the installation for good cause and/or an extraordinary reason can request an exception to policy be granted. The approval authority for exceptions to this policy will be the first General Officer (GO) or Senior Executive Service (SES) member in the chain of command for tenant organizations that have a GO or SES on base (i.e. HQ 5 AF, HQ USFJ, DSRJ, and HQ ADC). For requests from all other units without a local GO or SES, the installation commander will be the approval authority for exceptions to this policy.

2.15 **Contact Tracing Policy:** Contact Tracing: Daily contact tracing logs are required for all personnel that live on Yokota Air Base or desire access to the installation. This includes all military members, civilian component, SOFA-status dependents, and local national employees. These logs will only be reviewed by medical professionals to assist with identifying people that have come in contact with someone suspected to have COVID-19. Contact tracing logs entries are required if the contact meets the following conditions:

a. Being within approximately 6 feet (2 meters) of an individual for longer than 10 minutes even with a mask on
b. Anyone with whom you had physical contact while caring for, living with, or visiting (with the exception of your immediate family living in your home);
c. Anyone with whom you shared a health care waiting room (please denote time, name of clinic, and location of waiting room; no need to write down all patients names); and
d. Anyone having direct contact with an individual’s secretions (e.g. being coughed on, coughing or sneezing on).

Section 3. **Highlights/Preventive Measures**

U.S. Indo-Pacific Command has directed Health Protection Condition Charlie associated with the COVID-19 outbreak in the region. Yokota AB is implementing measures accordingly across the installation to ensure the health and safety of Team Yokota. Please avoid misinformation and refer to official USFJ sources regarding the COVID-19 outbreak. Yokota AB is working closely with USFJ to ensure accurate information is available for our community as quickly as possible.

**COVID-19 at Yokota Air Base** We will continue to monitor the situation and provide updates as we receive them. If you or someone you know may be exhibiting these symptoms please contact the Medical Group appointment line at DSN **225-8864** Opt. 7. For updates on the

**Signs and Symptoms**
- Fever
- Cough
- Shortness of breath and breathing difficulties

**Prevention/Recommendations**
- Avoid close contact with sick people
- Stay home if you are sick
- Avoid touching your face
- Clean and disinfect surfaces and common use items
- Cover your mouth and nose with a tissue or your sleeve (not your hands) when coughing or sneezing
- Wash your hands often with soap and water for at least 20 seconds; use an alcohol-based hand sanitizer if soap and water are not available

**Section 4. Resources**
Your Supervisor & Chain of Command
Yokota Air Base Facebook @YokotaAirBase): https://www.facebook.com/yokotaairbase
Yokota Air Base Website: https://www.yokota.af.mil/COVID-19/
Yokota Connect App
Commander’s Access Line (374AW.PA.CommandersAction@us.af.mil)