



**DEPARTMENT OF THE AIR FORCE**  
337<sup>TH</sup> AIR SUPPORT FLIGHT (PACAF)  
U.S. EMBASSY CANBERRA, AUSTRALIA

1 Nov 2018

MEMORANDUM FOR DEERS/RAPIDS SITES

FROM: 337 ASUF/CC  
U.S. Embassy Canberra  
Yarralumla, ACT, Australia 2600

SUBJECT: CAC Reissuance Exception to Policy for DoD Personnel Travelling to Australia

1. The current DEERS/RAPIDS policy for reissuance of a common access card (CAC) is when a CAC is within 90 days of expiration. Personnel conducting official duty in Australia may encounter difficulties if their current CAC will expire during their assignment. The only DEERS/RAPIDS sites are in Alice Springs and Canberra, with Canberra being the primary servicing location for reissuing new CACs. Personnel requiring a new CAC during their assignment in Australia will need to travel to the U.S. Embassy in Canberra at the expense of the personnel's unit.
2. In an effort to reduce costs and mission stoppages associated with travelling to Canberra, Australia, personnel must have a valid CAC throughout the duration of their official duty. An exception to the 90-day policy will allow personnel to have a CAC reissued to avoid expiration during their assignment in Australia. This exception to policy applies to personnel assigned or deployed to locations outside of Alice Springs and Canberra. Specifically, personnel preparing to serve in a rotational force operation or being assigned to Learmonth must have a valid CAC throughout their tour in Australia.
3. If you require additional information, please contact 337 ASUF/DP at DSN 315-366-5685 or email [337asuf.dp@us.af.mil](mailto:337asuf.dp@us.af.mil).

A handwritten signature in black ink, appearing to read "Troy Saechao", written in a cursive style.

TROY R. SAECHAO, Lt Col, USAF  
Commander, 337 Air Support Flight