

1. SHIPMENT INSTRUCTIONS:

For details click here.

DOS ARRANGED MOVES

"EFFECTIVE 1 OCTOBER 2013, DOD AND U.S. COAST GUARD (USCG) PERSONNEL ASSIGNED OFFICIAL DUTY TO A DIPLOMATIC ASSIGNMENT UNDER CHIEF OF MISSIONS AND CLASSIFIED AS PERMANENT PERSONNEL OR TEMPORARY DUTY PERSONNEL IN EXCESS OF 90 DAYS, ARE AUTHORIZED SHIPMENT OF HOUSEHOLD GOODS/TDY WEIGHT ALLOWANCE USING DEPARTMENT OF STATE (DOS) TRANSPORTATION SERVICES IAW DEFENSE TRANSPORTATION REGULATION (DTR), PART IV, APPENDIX F. UPON COMPLETION OF THE FOLLOWING ACTIONS, MEMBER MUST BE ADVISED TO COORDINATE PICKUP AND DELIVERY DIRECTLY WITH DOS TRANSPORTATION. FOR SHIPMENTS PICKING UP 1 OCTOBER 2013 OR AFTER, DOD AND USCG PPPO/PPSOS SHALL FOLLOW THE FOLLOWING INSTRUCTIONS:

a. ENSURE MEMBER/EMPLOYEES ARE COUNSELED WITHIN THE DEFENSE PERSONAL PROPERTY SYSTEM (DPS) IAW JFTR/JTR ENTITLEMENTS AND SERVICE REGULATIONS. COUNSELING MUST BE DOCUMENTED USING DD FORM 1797.

b. ENSURE DD FORM 1299 IS ACCOMPLISHED FOR EACH SHIPMENT AND CONTAINS THE FOLLOWING STATEMENT IN THE REMARKS BLOCK "DEPARTMENT OF STATE MANAGED SHIPMENT". NOTE: THIS CAN BE ACCOMPLISHED BY USING THE ADDITIONAL INFORMATION FIELD (SEE DPS SMARTBOOK ON WWW.MOVE.MIL (PPSO TAB)).

c. SUBMIT DD FORM 1299, DD FORM 1797 AND A COPY THE MEMBER/EMPLOYEES ORDERS VIA FAX/EMAILED TO U.S. DEPARTMENT OF STATE TRANSPORTATION AND TRAVEL MANAGEMENT DIVISION, PHONE: 1-800-424-2947 OR 202-663-0891/0892, FAX: (202) 663-3209, EMAIL: DODPP@STATE.GOV.

d. AFTER SUBMISSION OF REQUIRED DOCUMENTS TO DOS, PLACE THE DPS SHIPMENT RECORD IN A "CANCELLED" STATUS.

ANY ADDITIONAL SHIPMENTS TO OTHER THAN THE DIPLOMATIC ASSIGNMENT, SUCH AS NONTEMPORARY STORAGE AND/OR SHIPMENT TO A DESIGNATED LOCATION WILL BE PERFORMED UNDER THE DOD PERSONAL PROPERTY PROGRAM. (CH 06-AUG-2015 SDDC-PAC RB)

a. WEIGHT RESTRICTIONS:

(1) FOR ALICE SPRINGS, and LEARMONTH, WESTERN AUSTRALIA: Furnished Government housing is available, including washer, dryer, and refrigerator. Accompanied or unaccompanied DoD personnel are authorized 25 percent of full JFTR/JTR weight allowance or 2,500 pounds, whichever is greater, plus baggage allowance for member and dependents when member is on accompanied tour. (CH 03-Mar-2016 SDDC-PAC RB)

- (2) No weight restrictions identified to other locations.
- b. CONTAINER/CRATING REQUIREMENTS:

No restrictions identified.

- c. HARD LIFT AREA:
 - No restrictions identified.
- d. UNACCOMPANIED BAGGAGE:

No restrictions identified.

2. CUSTOMS CLEARANCE PROCEDURES, REQUIREMENTS, AND RESTRICTIONS:

For details click here.

3. CONSUMABLES:

a. ALCOHOLIC BEVERAGES:

AIR/SEA CARGO

Imported alcohol and/or tobacco products with a value at or below \$1,000AUD that arrive by air or sea cargo will require a self-assessed clearance (SAC) declaration to be lodged. Duty and Goods and Services Tax (GST) are payable on these goods. For more information, see the fact sheet, **Self-assessed Clearance (SAC) Declarations** on the Customs and Border Protection website at: <u>http://www.border.gov.au</u>

IMPORTED GOODS WITH A VALUE ABOVE \$1,000 (AUD) AIR/SEA CARGO OR POST

If imported alcohol and/or tobacco products in a consignment valued above \$1,000AUD arrive by air or sea cargo or by post, in most cases, you will be required to make an import declaration.

For more information see the fact sheet Import Declarations on the Customs and Border Protection website at: <u>http://www.border.gov.au</u>

PERSONAL BELONGINGS

If your imported personal belongings (known as unaccompanied personal effects) include: ---wine, beer, spirits or other alcoholic beverages, and/or ---cigarettes, cigars and other tobacco products Duty, GST and/or Wine Equalisation Tax (WET) is payable on those goods.

For more information see the fact sheet **Sending Your Personal Belongings to Australia as Cargo or by International Mail** on the Customs and Border Protection website at: <u>http://www.border.qov.au</u> (CH SDDC-PAC 03-Mar-2016 RAB)

b. CIGARETTES/TOBACCO PRODUCTS:

AIR/SEA CARGO

Imported alcohol and/or tobacco products with a value at or below \$1,000AUD that arrive by air or sea cargo will require a self-assessed clearance (SAC) declaration to be lodged. Duty and Goods and Services Tax (GST) are payable on these goods. For more information, see the fact sheet, **Self-assessed Clearance (SAC) Declarations** on the Customs and Border Protection website at: <u>http://www.border.gov.au</u>

IMPORTED GOODS WITH A VALUE ABOVE \$1,000 (AUD)

AIR/SEA CARGO OR POST

If imported alcohol and/or tobacco products in a consignment valued above \$1,000AUD arrive

by air or sea cargo or by post, in most cases, you will be required to make an import declaration.

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c. COSMETICS:

No restrictions identified.

d. FOOD STUFFS AND MEATS:

Pay close attention to the customs restrictions in paragraph 2 above.

e. MEDICATION (NARCOTICS)/PHARMACEUTICAL PRODUCTS:

Allowed for personal use. Ingredients must be listed on AUS Customs Form B534e. (CH 03-Mar-2016 SDDC-PAC RB)

4. ELECTRICAL EQUIPMENT:

--UNMANNED AERIAL VEHICLES (DRONES)--While the importation of Unmanned Aerial Vehicles (drones) is not restricted from being imported into Australia, it is up to each customer to research the requirements to legally operate a drone within Australia as State and Territory requirements may differ. (CH 16-AUG-2016 SDDC-PAC RB)

a. HOME COMPUTERS:

No restrictions identified.

b. TVs/VCRs:

Most American TVs broadcast in the format approved by the National Television Standards Committee (NTSC). Australian televisions operate on Phase Alternate Lines (PAL), which is the European standard for broadcasting. NTSC TVs will only operate in conjunction with NTSC VCRs and NTSC produced video cassettes. A NTSC TV cannot pick up the PAL signal without a converter box. It is available at considerable expense. Last priced at \$100.00-\$300.00 Australian Dollars.

c. OTHER (i.e. COMPATIBILITY, ETC)

Appliances such as a refrigerator, freezer or other refrigerant type appliance must NOT operate on the following refrigerant gases - R11, R12, R113, R114, R500 or R502. Items containing refrigerant with any of the above gases will be confiscated. Member will be instructed to convert appliance to an environmentally friendly refrigerant or pay for reshipment/destruction.

5. FURNITURE, OVERSIZED:

For Alice Springs, and Learmonth, Western Australia: Houses are small and all rooms are furnished. Check with sponsor. No storage is available in Australia for items of furniture too large to fit in housing. (CH 03-Mar-2016 SDDC-PAC RB)

6. PETS/QUARANTINE:

Extended period of quarantine (6-9 months) is required for pets shipped to Australia. Shorter periods of quarantine may occur if requirements for pet import is initiated earlier. Member should contact the nearest Australian Consulate for details.

7. PRIVATELY OWNED FIREARMS (POF):

a. Due to stringent Australian gun laws and costs involved, members are strongly advised not to import a firearm. Members will be responsible to meet all requirements for possessing guns, to include, being an active member of an Australian gun club and firing the weapon at least once a month. The Government of Australia has prohibited entry of the following firearms, self-loading (automatic or semi-automatic) rim fire rifles, self-loading center fire rifles, self-loading shotguns, and pump shotguns. Unapproved weapons shipped to Australia will be required to be exported at the member's expense. For all other firearms, (any weapon capable of firing a projectile), approval must be obtained by the member through the destination TMO, Chief of Mission, and Australian Government before shipping firearms in HHG or UB. All firearms will be put in the number one container to facilitate clearance.

b. Shipment of ammunition/explosives to all areas is prohibited.

a. HAND GUNS:

None.

b. RIFLES/SHOT GUNS:

None.

c. TOY RELATED GUNS:

None.

d. OTHER (i.e. AMMO, EXPLOSIVES, ETC):

None.

8. PRIVATELY OWNED VEHICLES (POVs):

a. POVs: (includes data on prohibited vehicles, colors, etc.)

For details click here.

b. MOTOR CYCLES/MOPEDS:

See paragraph 8.a. of the Australia Country Instructions. SOFA members are authorized ONE duty-free vehicle and are required to obtain a Vehicle Import Approval (VIA) prior to importing the ONE duty-free vehicle. Please contact 337asuf.lgt@us.af.mil to start the process. If your motorcycle or moped is your one duty-free POV, it may be included in your personal property shipment. The VIA process can take up to 1 month (or more). Motorcycles/Mopeds that are included in your personal property shipment will require a VIA in order to clear customs and quarantine. If you ship ONE duty-free POV, shipping a motorcycle or a moped in your personal property shipment is NOT authorized. Please ensure year, make, model and VIN is included on your inventory. (CH 12-Apr-2017 SDDC-PAC RB)

As of 6-March-2017, all vehicles to include motorcycles/mopeds coming into Australia are now required to have an Asbestos Declaration. The declaration must be submitted to the 337 ASUF/LGT prior to vehicle being turned over to the VPC. Customers shipping their motorcycles/mopeds will need to provide the below information along with the Asbestos Declaration:

A. A formal letter from vehicle manufacturer stating the vehicle was made with asbestos-free parts. If aftermarket parts have been installed in the vehicle (to include brakes), an additional letter will also need to be obtained from the mechanic certifying the aftermarket parts are asbestos free.

- OR-

B. If letter(s) cannot be obtained, customers will be required to have the vehicle inspected for Asbestos and provide the inspection documentation with the declaration. Customers are only allowed to utilize approved testing facilities which can be found at ilac.org/

All vehicles to include motorcycles/mopeds are still subject to be tested in Australia at the discretion of the Australian Government. Australia has a ZERO TOLERANCE policy for asbestos. If vehicles are inspected and found to contain any amount of asbestos, customers are subject to a fine up to \$180,000AUD and the vehicle will be declined entry into Australia. (CH 12-Apr-2017 SDDC-PAC RB)

c. GASOLINE/CATALYTIC CONVERTERS:

Vehicles being imported into Australia are exempt from the removal of catalytic converters. d. INSURANCE AND SAFETY REQUIREMENTS:

(1) There are no restrictions on importing a left hand drive vehicle. Vehicles manufactured outside Australia and registered to a SOFA status member is not required to be converted to right hand drive. Sale of a SOFA vehicle that has been imported into Australia can be sold to another SOFA member only. Members must plan to export the vehicle they import, sell it to another SOFA member only or have the POV destroyed upon their departure.

(2) Vehicles must be in good condition prior to shipment.

(3) Alterations to the normal specifications of vehicle are not recommended and must be brought to the attention of the destination TMO prior to shipment. Certain alterations (changes to the chassis, oversize tires, small steering wheels etc.) will prevent registration for normal road use.

9. SEXUALLY EXPLICIT/PORNOGRAPHIC MATERIAL:

Prohibited.

10. STUFF WILD LIFE/ANIMALS AND PLANT RESTRICTIONS:

Pay close attention to the customs restrictions in paragraph 2 above.

11. TRANSMITTING EQUIPMENT:

None.

a. CBS:

An individual importing CB or Ham radio equipment must obtain an operator's license from local Australian authorities. Individuals presenting a current US operator's license and registering with the local communication agency can obtain a license. If the member does not have a current US license, one will not be issued. Equipment must be tested prior to operation to ensure it complies with Australian standards. There are 35 worldwide manufacturers of this equipment which have been tested and approved for operation in Australia. If the equipment being imported is not listed as approved, it must be released to the local communication agency for testing. If modification is required, parts and cost of labor will be the member's responsibility. Parts and labor are expensive.

b. AMATEUR/HAM RADIOS:

An individual importing CB or Ham radio equipment must obtain an operator's license from local Australian authorities. Individuals presenting a current US operator's license and registering with the local communication agency can obtain a license. If the member does not have a current US license, one will not be issued. Equipment must be tested prior to operation to ensure it complies with Australian standards. There are 35 worldwide manufacturers of this equipment which have been tested and approved for operation in Australia. If the equipment being imported is not listed as approved, it must be released to the local communication agency for testing. If modification is required, parts and cost of labor will be the member's responsibility. Parts and labor are expensive.

c. MARS EQUIPMENT:

MARS frequencies are not approved for operation in Australia.

d. DISH ANTENNAS:

Satellite dishes are authorized, however, they may not be compatible with Australian systems. Members import satellite dishes at their own risk.

e. CORDLESS PHONES:

Cordless phones may be imported, but may not operate properly in Australia.

12. SEPARATEES/RETIREES ENTITLEMENTS/LIMITATIONS:

a. DD Form 1299 must identify point of contact, address, and phone number within Australia.

b. Retired/separated members should be advised a contact point in Australia is critical. Customs/quarantine clearance of their goods cannot be accomplished without the necessary documentations, Australian Customs Form B-534e and all pages of their passport. Member should also be advised the PPGBL will not cover the cost of Australian customs/quarantine clearance and all costs will be borne by the member. The member must make arrangements through their agent or customs broker for the clearance of all personal property shipments. Retired or separated personnel, who wish to ship a POV into Australia, should contact the nearest Australian Consulate for the Australian federal and state requirements for importing a foreign vehicle. All costs for Australian customs/quarantine clearance and required modification of POV are the member's responsibility. The Australian Customs Form B-534e is available at http://www.border.gov.au

c. Shipments of HHG for Early Return of Dependents (ERD): ERD shipments are not covered under the Status of Forces Agreement(SOFA). Dependents on ERD orders are not entitled to duty free entry of their personal property (HHG or POV). Completion of the Australian Customs Form B-534e is required, along with a copy of all pages of their passport. The dependent acting as the receiving agent will be required to make arrangements to clear the shipment through customs and pay any duty. Customs/quarantine clearance of dependents personal property cannot be accomplished without the Australian Customs Form B-534e is available at http://www.border.gov.au. Contact the nearest Australian Consulate for Australian federal and state requirements for importation requirements. All costs for Australian custom/quarantine clearance and required modifications are the members responsibility. (CH 03-Mar-2016 SDDC-PAC RB)

13. OTHER:

a. HHG and POV entitlements for personnel in diplomatic status differ from those under the SOFA. Personnel in diplomatic status should contact the destination at GSO_Canberra@state.gov. Personnel in SOFA status should contact TMO at 337.asuf.lgt@us.af.mil for further information prior to shipment. (CH SDDC-PAC 10-APR-2014 RB)

b. Boats: Members must be briefed on the excess costs for shipping boats or canoes that are 14 feet or longer.

c. Members are encouraged to read the General Instructions for Australia from the PPCIG and obtain a copy of the welcome package from their respective gaining unit/PEP administrator. Any questions regarding shipment of HHG or POV to Australia should be directed to the destination TMO prior to shipment at 337asuf.lgt@us.af.mil for SOFA personnel. Personnel in diplomatic status should contact GSO_Canberra@state.gov. (CH SDDC-PAC 10-APR-2014 RB)

d. RAAF RICHMOND YEARLY CLOSURE

The 735th Air Mobility Squadron Detachment 1, will be unable to support any DoD military or contracted aircraft arriving or departing the Richmond Royal Australia Air Force (RAAF) Base, Australia, during the week of the Christmas (December 25) Holiday and the week of the New Year's (January 1) Holiday. Therefore, refrain from shipping personal property shipments (Codes T, J, and DPM-air) to/from the Richmond RAAF Base during this period. Detachment 1 is still able to support trucks delivering personal property shipments to/from the Richmond RAAF Base, but on a very limited basis due to reduced manning. (CH SDDC-PAC 06-Sep-2011 RB)

e. MAILING SYSTEMS

--DPO MAILING SYSTEM

Most U.S. Postal services in Australia have transitioned from APO to DPO services. The main impact this switch has on inbound personnel is that HHG and HHE are no longer authorized for mailing to DPO addresses. Please be advised that any HHG or HHE items

mailed to a DPO address will be rejected and may be returned to the sender. The only locations authorized to mail HHG and HHE are Sydney AMT (assigned under Det 4 or 735 AMS) and Alice Springs, as these posts remain under the APO system. Only inbound personnel assigned to Det 4, 735 AMS and Alice Springs are authorized to ship HHG or HHE through the APO system.

--APO MAILING SYSTEM (Sydney AMT—Det 4 or 735 AMS and Alice Springs)

The size of the APO office is very small and not able to accommodate long-term storage of inbound personal property. With this being said, we request that you limit the number of boxes mailed to the items in which you will ACTUALLY NEED upon arrival into Australia. We also request that boxes are not shipped until you are within 30 days of arrival. If you need to ship items earlier, coordinate with your sponsor to have the items mailed to the sponsor's APO address (your sponsor will have to store the items until your arrival).

Lastly, you may be able to claim the basic postage (not insurance, premium shipping or packing costs) on any boxes you mail. The TMO section will provide further information on submitting these claims. (CH SDDC-PAC 17-Sep-2013 RAB)

f. ID CARDS. The 337th Air Support Flight has a DEERS machine to issue ID cards. Unless you and/or your dependents' ID cards will be expiring prior to your arrival, we will be able to assist you with all DEERS- and ID card-related activities. (CH SDDC-PAC 17-Sep-2013 RAB)



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