



DEPARTMENT OF THE AIR FORCE
PACIFIC AIR FORCES

10 August 2015

MEMORANDUM FOR ALL YOKOTA AIR BASE NEWCOMERS

FROM: 374 AW/SE and 374 SFS/CC

SUBJECT: USFJ Form 4EJ Written Test Exemption and Specific Circumstances

1. IAW USFJI 31-205 and YABI 31-116 there are only two categories of personnel exempt from the written test requirement prior to being issued the USFJ Form 4EJ driver's license from 374 SFS Pass and Registration.
2. Residents of Japan eligible to receive USFJ Form 4EJ in accordance with SOFA:
 - a. Must attend the local conditions course given during the newcomer's briefing.
 - b. Must have in possession a current and valid GOJ operator's permit.
 - c. AW Form 50 must be signed by sponsor and unit representative.
 - d. All other requirements must be met prior to being issued a USFJ Form 4EJ.
3. Personnel arriving to Yokota AB from another USFJ installation:
 - a. Must attend the local conditions course given during the newcomer's briefing.
 - b. Must have in possession a current and valid (not expired) USFJ Form 4EJ issued from another USFJ installation.
 - c. AW Form 50 signed by unit representative and all other requirements must be met prior to being issued a USFJ Form 4EJ.
4. If you let your USFJ Form 4EJ expire, you will have to take the local conditions course and the driver's test again.
5. *Specific Circumstances*: Commanders (Wing, Group or Squadron) are eligible to receive their local conditions course and the driving test in the Wing Safety office instead of through right start. This allows the commanders' establishment of command and their families at Yokota AB expeditiously. The commander's sponsor or representative should contact the Wing Safety office to make an appointment.
6. The instructor teaching local conditions and administering the driving test will annotate on the left side of the individual's name on course roster which exemption category applies (i.e.: "GOJ" or "4EJ").

7. If there are any questions about the exemptions contact 374 SFS Pass and Registration at 225-8932/8914 or email 374SFS.S5P@us.af.mil. If there are any questions about the course and/or test contact 374 AW Safety at 225-7233/8558 or email 374AW.sev3@us.af.mil.

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