

INDIVIDUAL ANTI-TERRORISM PLAN (IATP) Help Sheet	
Site: <a href="https://iatp.pacom.mil/">https://iatp.pacom.mil/</a>	CAC Enabled site. In the event you don't have CAC access to the website Contact the 337th for additional guidance
<b>Page 1: Traveler Information</b>	
<b>Personal Information:</b> Unit/Organization	<i>Search for your command</i>
Basis For Travel	<i>Leave or TAD/TDY</i>
Service	<i>Branch of Service</i>
Rank	<i>Military Rank</i>
Last Name	<i>Self Explanatory</i>
First Name	<i>Self Explanatory</i>
Middle Name	<i>Self Explanatory</i>
Phone Number	<i>Include country code (+61) and your work phone number</i>
Email Address	<i>Work email address</i>
Additional Email Address	<i>Another email address where you regularly receive mail</i>
Carrier	<i>Mobile Phone Carrier - none (No Australian Carriers are listed)</i>
Text Message Number / ID	<i>None - you cannot enter a number here without a carrier</i>
<b>Alternate Duty Personnel</b>	<i>Not required</i>
<b>Page 2: Destinations</b>	
Country	<i>Select country from drop-down menu</i>
State or Province	<i>Self Explanatory</i>
City	<i>Self Explanatory</i>
Zip or Postal	<i>Self Explanatory</i>
Start Date	<i>Anticipated date of arrival</i>
End Date	<i>Anticipated date of departure</i>
Workplace Location	<i>Only required for TAD/TDY</i>
Workplace Phone Number	<i>Only required for TAD/TDY</i>
Workplace Security Provider	<i>Only required for TAD/TDY</i>
Lodging Location	<i>Full address and name of home or hotel location or installation. Include city and postal code</i>
Lodging Phone Number	<i>Full number of home or mobile phone (include Country code)</i>
Lodging Security Provider	<i>Routine police / security patrols (Autofill)</i>
Add Destination	<i>If traveling to more than one location select "Add Destination" and repeat Page 2 instructions</i>
Resources	<i>May populate based on destinations; ensure box is checked</i>
<b>Page 3: Instructions</b>	<i>Review (No inputs)</i>
<b>Page 4: Additional Travelers</b>	
# of Additional Travelers	<i>Number of Dependents</i>
Additional Traveler Information - As required	

Service	<i>From Drop-down, select (applicable Service or Other DoD) CIV/CONT</i>
Rank	<i>DEP</i>
Last Name	<i>Last Name of Dependent</i>
First Name	<i>First Name of Dependent</i>
Middle Name	<i>Middle Name of Dependent or NMI</i>
Email Address	<i>Email address of Dependent</i>
<b>Page 5: Chain of Command</b>	
<b>Local Command Information: UIC</b>	<i>Not required</i>
Command Organization/ Office Code	<i>Name of local Australian or DoD Command unit</i>
Travelers Command 24 Hour Contact Number	<i>Local duty officer phone number</i>
First Flag or SES in Chain of Command	<i>Select from dropdown</i>
<b>Command Coordinators</b>	<i>(No inputs)</i>
<b>Supervisor</b>	<i>Should be a DoD Supervisor in the local area. If none, use Agency Headquarters</i>
Service	<i>Self Explanatory</i>
Rank	<i>Self Explanatory</i>
Full Name	<i>Self Explanatory</i>
Phone Number	<i>Full number to work location (include Country code)</i>
Email Address	<i>Work email address</i>
<b>Pre-Flag Endorser</b>	
Service	<i>Self Explanatory</i>
Rank	<i>Self Explanatory</i>
Full Name	<i>Self Explanatory</i>
Phone Number	<i>Full number to work location (include Country code)</i>
Email Address	<i>Work email address</i>
<b>Additional Chain of Command E-mail Address</b>	<i>As Required</i>
<b>Page 6: Preparation</b>	
Reason for Travel	<i>Self Explanatory</i>
Leave Control Number	<i>N/A or TBD if not yet approved</i>
Will weapons be carried during this travel?	<i>Self Explanatory</i>
Level 1 ATP Awareness Training	<i>Enter completion date (Training date currency varies by location so IATP will adjust automatically)</i>
Certification Number	<i>Enter ATP Level 1 certificate number</i>
Date of Location / Area Specific training	<i>Enter completion date (Review DoS Location Briefs and any other required briefs)</i>
Date of last completed SERE 100.2 Level A Training	<i>Enter completion date (Training date currency varies by location so IATP will adjust automatically)</i>
Date of last ISOPREP verification in PRMS	<i>Enter review date - See instructions on the IATP Site for currency requirements NIPRNet Link: <a href="https://prmsglobal.prms.af.mil/prmsconv/profile/survey/survey.aspx">https://prmsglobal.prms.af.mil/prmsconv/profile/survey/survey.aspx</a></i>
Country Specific Information	<i>Review DoS country specific information for unclassified AOR Location Specific Brief</i>

<b>Page 7: Matrix</b>	
Buddy Rule Narrative	<i>If required, describe how you will meet this requirement</i>
Threat Matrix	<i>Review only</i>
<b>Page 8: Transportation</b>	
<b>Air - Initial</b>	
Departure Date	<i>Self Explanatory</i>
Departure City	<i>Self Explanatory</i>
Destination City	<i>Self Explanatory</i>
Airline	<i>Auto-filled, but review in case there are any difference based on local conditions</i>
<b>Air - Return</b>	
Departure Date	<i>Self Explanatory</i>
Departure City	<i>Self Explanatory</i>
Destination City	<i>Self Explanatory</i>
Airline	<i>Auto-filled, but review in case there are any difference based on local conditions</i>
<b>Ground - Intra-Area After Arrival</b>	
Method 1	<i>Auto-filled as taxi, but should more likely be POV or Bus</i>
Method 2	<i>Auto-filled as taxi, but should more likely be POV or Bus</i>
Other Method	<i>Auto-fill</i>
<b>Page 9: Miscellaneous</b>	
<b>Additional Information</b>	<i>As required</i>
<b>Medical</b>	
Medical Services Availability Briefing Date	<i>Use the date you reviewed country specific information on the CDC Website (<a href="http://www.cdc.gov/travel/">http://www.cdc.gov/travel/</a>)</i>
Medical Services Concerns Briefing Date	<i>Use the date you reviewed country specific information on the CDC Website (<a href="http://www.cdc.gov/travel/">http://www.cdc.gov/travel/</a>)</i>
<b>Communication</b>	
American Embassy telephone numbers	<i>Autofill</i>
On-Installation Police Telephone Number	<i>Auto defaults to will obtain on arrival - change as appropriate</i>
Off-Installation Police Telephone Number	<i>Auto defaults to will obtain on arrival - change as appropriate</i>
<b>Awareness</b>	
Primary Safe Haven	<i>U.S. Military installations, if available; American Embassy; Local Police Station</i>
Alternate Safe Haven	<i>Auto defaults to will obtain on arrival - change as appropriate</i>
<b>Page 10: Acknowledgement</b>	<i>Read information and agree by checking the box at the bottom of the page</i>
<b>Page 11: Confirm</b>	<i>Click Submit</i>