

# Relocation Assistance



Military moves can be challenging and stressful. However, preparation and knowledge are keys to a successful Permanent Change of Station (PCS). Yokota AB Airman & Family Readiness Center's Relocation Assistance Program assists single and married military members and their families, as well as DOD employees and their families with CONUS and OCONUS moves. If you have any questions about relocation in general, Permanent Change of Station, or travel information, the A&FRC staff is available to help you find answers. Utilizing the Airman and Family Readiness Center and its resources are a great first step toward minimizing some of the stressors and preparing for your next duty location. ***WE CAN HELP WITH WHAT COMES NEXT!***

- **Newcomers Orientation** (Right Start Day 1 & Day 2) – Mandatory for all active-duty personnel new to Yokota; DoD civilians and spouses are highly encouraged to attend. Right Start Day One is on Wednesdays (0800 – 1600) and Right Start Day Two is on Thursdays (0800-1230). No need to pre register – just show up before 0800 at A&FRC Bldg 535 before 0800 every Wednesdays and Thursdays. Questions: call A&FRC at DSN (315) 225-8725; COMM: 042-507-6548.
- **Drivers Course** (Local Conditions Driving Course & Obtaining Form 4EJ) – Drivers Course is held every Thursday, 1330-1600 at A&FRC Auditorium, Bldg. 535. Active Duty Military Personnel, Department of Defense civilians, SOFA status contractors and their dependents may attend the course. Personnel must be assigned to Yokota Air Base, the US Embassy, or assigned at an isolated location administratively supported by Yokota Air Base, on orders either PCS or TDY more than 30 days. Their sponsor must sign in dependents under the age of 18 and over the age of 16. For any other questions or concerns, please contact the Wing Safety office at 315-225-7233 or email the org box at [374aw.sev3@us.af.mil](mailto:374aw.sev3@us.af.mil). To register for the course, stop by A&FRC Bldg. 535 or call DSN (315) 225-8725; COMM: 042-507-6548.
- **Sponsorship Workshop** - An opportunity for newly assigned sponsors to learn more about Yokota-specific current policies and procedures when sponsoring incoming personnel. *All sponsors must do the online training at <http://apps.militaryonesource.mil/esat> and attend the Sponsorship Workshop at A&FRC.* Call 225-8725 or 042-507-6548.

- **Loan Locker** - The Loan Locker has temporary household items for you during PCS periods. The Loan Locker is located in the first floor of A&FRC Bldg. 535. You must show your Military ID and a copy of your PCS orders when you need to check out loan locker items.
- **Child Care for PCS** - Air Force Active Duty members relocating to or from Japan are eligible for up to **20 hours of free child care** within the first 60 days of arrival or within the 30 days of departure. Visit the A&FRC upon arrival for the Child Care for Child Care for PCS voucher. If you have any questions, call DSN (315) 225-8725; COMM: 042-507-6548. You must show a copy of your PCS orders and your Military ID. This is funded by Air Force Aid Society.

### Relocation Digital Resources

- Requesting a Sponsor <http://go.usa.gov/x8EbF>
- Yokota Air Base Newcomer <http://www.yokota.af.mil/>
- Yokota AB Military Installations facts <http://go.usa.gov/x4xZC>
- Temporary Lodging <http://go.usa.gov/x8Ebs>
- Yokota Schools <http://go.usa.gov/xcta9>
- DODEA Pacific <http://www.dodea.edu/Pacific/offices/about.cfm>
- Military Youth On The Move <http://www.militaryonesource.mil/family-and-relationships/military-youth-on-the-move>
- EFMP Education Directory  
<http://download.militaryonesource.mil/12038/MOS/EFMP/OCONUS-Directory.pdf>
- Yokota Air Base Housing <http://www.housing.af.mil/yokota/index.asp>
- Air Force Housing <http://www.housing.af.mil/home/>
- HOMES <https://www.homes.mil/homes/DispatchServlet/HomesEntry>
- Bringing Pet in Japan <http://www.usarj.army.mil/organization/vet/import.aspx>
- It's Your Move <http://www.move.mil/>
- Plan My Move <http://go.usa.gov/x3HXh>
- Military One Source <http://www.militaryonesource.mil/moving>
- Defense Travel Management Office <http://www.defensetravel.dod.mil/>

### Important phone numbers to call from CONUS: 011-81-3117-55, last 4 digits

- A&FRC 225-8725
- Kanto Lodging 224-2002
- Military Personnel Section 225-9913; Finance 225-7825
- Housing 225-3252
- Furnishings Management Office 225- 9114; HHG/TMO 225-9725
- Postal Service 225 9383
- Pet Care Center 225-8906
- Child Development Center 225-8810/8860
- Medical 225-8864; Dental 225-3670; TRICARE 225-6478