Yokota Military Spouses!

Are you interested in joining the contracting career field as a USAF Contract Specialist? 374 CONS is looking for qualified military spouse candidates who are interested in an entry-level developmental position as a contract specialist!

**What is Federal Government contracting?**

* In a nutshell, it’s the process of writing contracts to buy anything and everything the Government needs to run its operations. In our case, 374 CONS is responsible for buying everything that the 374 Air Wing needs, from supplies to services to construction. As a Contract Specialist you will be representing the Government in the contracting process.

**Why contracting?**

* It is a great multi-faceted professional career field!
  + There’s a lot of data analysis and business decision making as we are representing the interests of and negotiating contracts on behalf of the Federal Government.
  + We deal with aspects of law because we operate under federal acquisition regulations
  + We are customer service driven as we strive to ensure our customers obtain what they need and a fair and reasonable price as stewards of taxpayer dollars!
* As part of being a Contract specialist, you will receive both formal and on the job training, with the ultimate goal of receiving a professional certification in Contracting from the Defense Acquisition University (DAU)
* A developmental position in the contracting career field provides great progression starting at a GS-1102-7 or GS-1102-9 and ending as a GS-1102-11.
* The Government will always have a need for Contract Specialists. No matter where your next DOD base is, there will likely be a Contracting Office responsible for buying what the Government needs.

**What are the pre-requisites?**

* At a minimum you will need:
  + A bachelor's degree with a major in any field OR
  + At least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.
* You must be a Military Spouse to be eligible for this military spouse position and have more than 6 months remaining on your PSC orders at Yokota.
* Your level of education will determine your starting grade.
  + Those with a bachelor’s degree will be eligible for a GS-1102-7/9/11 program
  + Those with a master’s degree will be eligible for a GS-1102-9/11 program

If you are interested, please send your resume and unofficial transcripts to the following email address by **20:00 on 20 March 2023** to be considered for the immediate job opportunity.

[374CONS.PKB.Admin@us.af.mil](mailto:374CONS.PKB.Admin@us.af.mil)

Interested military spouses can continue to submit their resume/transcripts to this email address after 20 March, and they will be considered for future Contract Specialist military spouse job opportunities in the future as they become available.