



DEPARTMENT OF THE AIR FORCE
374TH AIRLIFT WING



30 June 2020

MEMORANDUM FOR ALL PERSONNEL ASSIGNED TO OR STATIONED ON YOKOTA AIR BASE, JAPAN

FROM: 374 AW/CC

SUBJECT: Renewed Public Health Emergency Protective Measures

1. Continued transmission of COVID-19 cases in the greater Tokyo area present a risk to our population. Accordingly, pursuant to DoD Instruction (DoDI) 6200.03, "Public Health Emergency Management (PHEM) Within the DoD," dated 28 March 2019, and Air Force Instruction 10-2519, *Public Health Emergencies and Incidents of Public Health Concern*, dated 10 December 2019, I have declared a Public Health Emergency under my authority as the installation commander. The following measures are **mandatory** for all personnel present on or assigned to Yokota Air Base including but not limited to U.S. military members, U.S. civilian employees, all dependents, DoD retirees, Host-Nation (HN) employees, contractors, and any other persons accessing this installation. This order also includes those personnel assigned to mission partners/tenant units. These measures will go into effect immediately and remain in effect until **14 July 2020** unless renewed and republished or sooner terminated by me or my successor. I will review this policy every 15 days to determine if these measures need to stay in place or be reduced.

2. **Local Area Definition:** To protect our personnel and families from continuing transmission of COVID-19 cases, I have established a local area within Japan. Our local area is defined as the island of Honshu (mainland Japan) excluding the Tokyo metropolitan area and the Yokohama metropolitan area which are still prohibited. Areas in downtown Tokyo (for example Shibuya, Shinkjuku, and Roppongi) are NOT considered part of the local area. The attached maps defines the local area and which locations are prohibited. Members are authorized travel within the local area for any activities not listed as prohibited in paragraph 3. Members are also authorized to visit other military installations within the local area. Members who currently live outside of the local area defined above may travel in the immediate vicinity of their residence for essential services such as dining facilities, grocery stores, shopping, schooling, and medical facilities. All DoD uniformed members must remain in the above defined local area whether on duty, on leave, on liberty, or on pass. SOFA status members of the civilian component and SOFA dependents are highly encouraged to remain within the defined local area and any departure from that local area will subject them to a 14-day Restriction of Movement upon return. For anyone with an extraordinary situation requiring travel beyond definitions in this policy, requests can be made for travel approval from the first General Officer/SES in your chain of command or myself for 374 AW personnel and those units without a local General Officer/SES.

3. **Local Area Limitations:** Prohibited non-essential services include bars, night clubs, karaoke clubs, social clubs, **public onsens**, public baths, Pachinko halls, arcade/gaming centers, **off-installation massage services, amusement/theme parks**, off-installation gyms and fitness centers, or any facility with a potential for crowds, close contact, or closed spaces where COVID prevention measures cannot be maintained. **Public transportation may be used to travel for employment or schooling/daycare when private transportation is unavailable or impractical. For all other activities, travel is only permitted by POV, GOV, or private means.** Off-base employment should be conducted in a safe manner using the same social distancing procedures used on base. For off-base schools and daycare facilities, parents should be aware of school policies and make a personal decision based on risk involved with the facility used.

4. **Mission-essential travel:** Mission-essential travel outside the local area is authorized during the period of this order. Mission-essential travel includes but is not limited to medical appointments, official duty at another military installation, appointments with Government of Japan officials, U.S. embassy visits, and off-base house hunting. Prior to off-base house hunting, contact to the 374 CES housing office for further information, safety guidance, and prioritization. If there are questions on what qualifies as mission essential travel, please consult your chain of command. Proceed directly to the mission essential appointment from your residence or Yokota Air Base and return directly to your residence or Yokota Air Base using only private or government mode of transportation.

5. **Base Visitation Policy:**

a. All personnel possessing a DoD ID card or other appropriate access card to Yokota Air Base can continue to access the installation. Contractors must be on an Entry Access List or be escorted by an authorized sponsor solely to fulfill their contractual obligations. Contractors are only authorized to visit their designated place of performance.

b. The ability to sign in personal visitors is still suspended. Official visitors escorted by U.S. or Japanese military personnel and/or U.S. civilian employees are exempt. Exceptions to this policy for personal visitors will be routed to the first General Officer/SES in the chain of command for tenant organizations that have a General Officer/SES on base. For all other units, I will be the approval authority. An exception to policy form was previously distributed.

6. **Public Gatherings:** All personnel will limit gatherings to 20 or less people in attendance. Squadron Commanders (or equivalent for mission partners/joint service personnel) may approve social gatherings up to 50 people or less. **An exception to the public gathering requirements is allowed for attendance at off-installation religious services so long as attendance can be conducted in a safe manner. Those wishing to attend such services off-installation must exercise caution such as physically distancing requirements and wearing masks except for short duration to take part in religious rituals/rights/observances that require consumption. If members find that services are not being conducted in a safe manner, it is their personal responsibility to remove themselves from such an environment.** At all times members will implement social distancing (6 feet or 2 meters) or cloth mask wear even when in groups of less than 20 people unless they are only with immediate family members. Personnel who live outside the defined local area may walk a pet near their residence and engage in outdoor exercise near their residence so long as social distancing can be maintained. Personnel

who find themselves in an area with a potential for crowds, close contact, or closed spaces where COVID prevention measures cannot be maintained, should immediately remove themselves from that location. If there are questions on public gatherings, please consult your chain of command.

7. Leave: Leave is currently restricted to your personal residence or the defined local area. Leave requests may be approved by first line supervisors.

8. Mask wear:

a. Consistent with Secretary of Defense guidance, all individuals on Yokota Air Base or Tama Hills Recreation Area will wear cloth face coverings when they cannot maintain social distance. This does not include inside a member's personal residence or while in private lodging in the defined local area. Children 36 months old and younger are not required to wear a face mask. Children in Child Development Center programs are also not required to wear face masks. Multiple individuals riding in the same vehicle are required to wear face masks; however, this does not apply to immediate family members.

b. Additionally, all personnel who wish to access Yokota Air Base or Tama Hills Recreation Center shall wear masks when in public off-installation in the defined local area and unable to maintain social distancing. Japanese citizens commonly wear masks in public settings and our personnel should also do so off-installation at this time of heightened COVID response to prevent the spread of infection and to promote a responsible image to the host nation civilian population. Additionally, wearing masks off-installation is a preventive and risk mitigation measure that can allow the increase of off-installation activities in a safe manner. Members may remove masks while conducting outdoor exercise activities. Members may temporarily remove their masks while actively consuming food at a restaurant provided they wear a mask into the restaurant and put the mask back on when they are finished with their meal. Any member declining to wear a mask in public during the period of this order and not under one of the exceptions mentioned above may be temporarily denied access to the installation or debarred.

9. Contact Tracing: Daily contact tracing logs are required for all military members, civilian component, SOFA-status dependents, and local national employees. Logs will only be reviewed by medical professionals. Log entries are required if the contact meets the following conditions:

- a. Being within approximately 6 feet (2 meters) of an individual for longer than 10 minutes with or without a mask on; (Off-base - record the location and duration of your visit)
- b. Anyone with whom you had physical contact while caring for, living with, or visiting (with the exception of your immediate family living in your home);
- c. Anyone with whom you shared a health care waiting room (please denote time, name of clinic, and location of waiting room; no need to write down all patients names); and
- d. Anyone having direct contact with an individual's secretions (e.g. being coughed or sneezing on).

10. Thank you for your commitment to ensuring the safety and security of everyone. I recognize these measures place burden on our families; however, they are absolutely essential to protecting our entire community. It requires a total commitment from everyone in order to reduce risk to all personnel who live and work on the installation.

11. If there are any questions on these measures, please consult your chain of command or the installation Public Affairs office at 374aw.pav3@us.af.mil.

ANDREW J. CAMPBELL, Colonel, USAF
Commander

Attachment:
Yokota AB – Local Area Limits maps 30 June 2020